



Occupational Health and Safety Coordinator

High Liner Foods Incorporated processes and markets superior quality seafood products under the High Liner brand. We are currently seeking an **Occupational Health and Safety Coordinator** to join our Lunenburg Operations team.

The Occupational Health and Safety Coordinator is responsible for providing a comprehensive confidential health service including program management; individual employee health needs; disability case management and health and wellness promotion. The Occupational Health and Safety Coordinator will partner with Managers, Supervisors, HR teams and JOH&S Committees to ensure compliance with Occupational Health and Safety legislation.

Specific Accountabilities:

- Facilitate medical care following work related injury/illness and use knowledge, experience and principles of disability case management to implement best practices for timely and safe return to work (RTW).
- Monitor the workplace and provide advice regarding preventive programs and disability management to ensure the appropriate placement and protection of employees
- Liaise with existing programs (EAP, WCB, LTD) to facilitate effective and appropriate management of employee health issues
- Collect and maintain confidential employee health records.
- In collaboration with Human Resources, contribute to the development and implementation of workplace wellness programs that reflect the demographics of the workforce.
- Recommend and implement policies, programs and initiatives to maintain, promote and restore employee health and well-being
- Coordinate and provide education regarding Occupational Health programs.
- Act as a resource to JOH&S Committees, employees and management on Health & Safety. This will primarily be the Nova Scotia legislation, but may also include advice on legislation from other provinces.
- Guide policy development for safety related policies.
- Ensure that safety training requirements are identified and assist with finding resources.
- Liaison with HR professionals within the Corporate and Canadian Operations HR teams as a resource with regard to case management or safety questions.
- Provide professional expertise to Corporate HR with regard to safety compliance.

Job Specifications:

- Baccalaureate in nursing required
- Certificate/Diploma of Occupational Health Nursing preferred
- Five years experience as a Registered Nurse required
- Two years experience in Occupational Health in a manufacturing setting preferred
- Current CPR
- Current registration with RNANS and OHNANS
- Demonstrated critical thinking skills
- Demonstrated leadership, communication and organizational skills
- Experience working in a unionized environment
- Demonstrated ability to work cooperatively and collaboratively in a multidisciplinary team setting

Please apply in confidence by Thursday June 3, 2010 to:

Kristin Hutchinson, HR Business Partner, Lunenburg Division

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High Liner Foods would like to thank all applicants for their interest however; only those selected for an interview will be contacted.