

## JEANNE MANCE AWARD 2014

### **BACKGROUND**

According to CNA's bylaws, the board of directors has the responsibility and authority to honour those who have made an outstanding contribution to nursing. The association began to do so in 1971. In 1979, the board of directors decided that CNA's award was to be conferred biennially at the annual meeting and convention. In 1983, the board of directors decided to name the award for a major inspiration to Canadian nursing, Jeanne Mance. The first lay nurse in North America, Jeanne Mance founded Hotel Dieu Hospital and co-founded the surrounding settlement of Ville Marie, later to become Montreal.

Although many Canadian nurses make an outstanding contribution to their profession by demonstrating competence and leadership in clinical, administrative or educational fields at the provincial or territorial level, the purpose of this award is to honour those Canadian nurses whose achievements have had a significant positive impact on nursing at the **national and international** levels consistently over time.

### **CALL FOR NOMINATIONS**

CNA invites nominations from members of the board of directors and CNA jurisdictional and associate members. All other interested individuals, hospitals and other organizations are also welcome to submit nominations.

Jurisdictional members need not restrict their consideration of possible candidates to residents of their province or territory.

Note: a nominator cannot nominate the same person for two awards (e.g., the Jeanne Mance *and* an Order of Merit Award or two Order of Merit awards).

The **deadline** for receipt is January 15, 2014. E-mailed or faxed submissions are acceptable provided that the "sent" date and time are no later than 23:59 on January 15. Originals should be mailed or couriered.

### **Eligibility criteria**

1. The nominee:
  - a. is or has been (if deceased) a registered nurse with Canadian citizenship;
  - b. is or has been (if deceased) a member in good standing of a provincial or territorial nursing association and/or college that is a member of the Canadian Nurses Association; and
  - c. consents to his or her nomination being transparent in that the nomination will be made public if it meets the criteria (unless the award is presented posthumously).
2. The award may be made posthumously.

3. A nominee cannot be a current member of the CNA board of directors or a current CNA employee.

## Nomination

The following documents must be completed and received at CNA by January 15, 2014:

1. The **nomination form**, completed in full by the nominator.
    - a. The form includes space to demonstrate the nominee's ability to meet the selection criteria as described below.
    - b. The nominator must indicate on the form that
      - i. the nominee has consented to let her or his name stand for nomination;
      - ii. the nominee has consented to have his or her nomination made public if it meets the criteria;
      - iii. the nominee is or was (if deceased) a Canadian citizen; and
      - iv. the nominee is or was (if deceased) a member in good standing of a provincial or territorial nursing association and/or college that is a member of CNA.
  2. The nominator must arrange for a **letter or e-mail** to be sent by the nominee's CNA jurisdictional member, or send a copy of the nominee's membership card.
  3. A minimum of **three (3) separate letters** from individuals from three (3) different organizations, in support of the nomination. This can include the letter from the nominator.
  4. The nominee's **curriculum vitae**.
  5. A **biographical note** no longer than one page.
- Only those nomination forms that are completed in full with supporting documents and received by the deadline will be considered.
  - The nomination form should not advise "see attached c.v." where specific information has been requested. Information on the nominee's work experience and accomplishments related to the three major criteria must be included in the space provided on the nomination form.
  - To be fair to each candidate and arrive at a decision in a uniform and transparent manner, the committee will assess each nomination according to the information provided on the nomination form. The letters of support and c.v. are supplemental documents.

## SELECTION CRITERIA

Canadian registered nurses who meet the following criteria may be considered eligible for the award:

1. Canadian registered nurses who have made a significant and innovative contribution to the health care of Canadians by:
  - creating or assisting in the organization and implementation of new health-care/education/research programs; and
  - demonstrating expertise that results in a marked improvement in the health-care delivery system.
2. Canadian registered nurses whose activities at the national and international level have resulted in increased status and public recognition for the nursing profession as a whole.

These activities may be evidenced by:

- outstanding contribution to an organization such as WHO, ICN or CNA;
- administrative ability at a senior level of the public or private sector;
- leadership and service within the national professional association (CNA) and/or other national nursing organizations; and
- advancement of nursing theory and/or research.

3. Canadian registered nurses whose personal contribution has had a positive impact on the nursing profession and/or the practice of nursing in Canada and other countries. Such contribution may be demonstrated in such activities as:

- expertise in nursing practice;
- creative work and/or performance;
- research and/or teaching activities;
- administrative leadership;
- employment relations;
- published materials;
- committee participation; and
- community engagement.

### **SELECTION PROCESS**

The Committee on Recognition, which is composed of five members of the CNA board, carries out the selection process. The committee members use a scoring system related to the criteria in the course of their deliberations. The committee brings all nominations to the board of directors at its March meeting with a recommendation for the award recipient. The winner and the other nominees will be notified shortly after the 2014 March board meeting.